

**Minutes of the meeting of Burghill Parish Council held on 14th January 2009
at 7.30pm in the Simpson Hall.**

Chair: Mr Ian Watkins

Present: D Price, P Groves, B Green, E O'Grady, D Bishop, A Powell,
R Lloyd, R Davies, C Lloyd, A Stokes, G Davies

In attendance: County Cllr S Robertson, outgoing Clerk (Amanda Smith), new Clerk (Melanie Preedy)

- 1 **Apologies:** M Reynolds
- 2 **Declarations of Interest:** Councillors were reminded to sign the book if appropriate.
- 3 **Report from PC Epton/D Wall**
PC Epton introduced Dean Wall as the new CSO for the area. No crimes had been reported. Letters had been sent to residents of Haymeadow Lane in relation to parking. PC Epton informed the Council that the next PACT meeting would be on Tuesday 3rd February at 7.00pm at Brockington, Hafod Rd, Hereford. Everyone is invited to give their views or report any problems. A member of the Council queried the fly-tipping in Burghill. PC Epton said she would raise this at the PACT meeting, however it is the landowner's responsibility to remove items.
PC Epton and CSO Wall were thanked and left the meeting at 7.35.
- 4 **The Minutes of the meeting of November 12th 2008:** After some discussion over the wording on item No. 10, the minutes were agreed and signed.
- 5 **Community Website:** Sally Robertson agreed to liase/organise the new webpage on the CAPS website.
- 6 **Highways:** A letter had been received from Herefordshire Council explaining that the request for a 20mph speed limit at St. Mary's Park had met the Department of Transport's criteria. The Parish Council supported the proposed new speed limit. Clerk to send letter of support.
The proposed new speed limit on Tillington Road was queried; Sally Robertson explained that this was still under consultation.
Amanda Smith had reported the broken directional sign at the Bell Inn to Steve Thompson (Highways) who indicated that it would be repaired soon. Sally Robertson offered to chase up this item.
- 7 **Footpaths:** There was much discussion over whether the Parish Council should apply for the P3 scheme. It was agreed to defer the decision to the next meeting (Proposed by A Powell, seconded by A Stokes). B Green to find out more information.

8 Finance: The following accounts were authorised for payment.

AJ Smith – salary and expenses	£818.08
R Davies – memorial plaque	£30.11

(Proposed by C Lloyd, seconded by D Price)

It was agreed that the clerk could purchase a scanner up to the value of £100.

(Proposed by G Davies, seconded by C Lloyd)

It was agreed to set up a Standing Order to pay the clerk’s salary monthly.

(Proposed by A Stokes, seconded by C Lloyd)

9 Planning: new applications and decisions had been circulated to Councillors prior to the meeting.

Sally Robertson gave a brief update on the Green Waste site at Moreton-on-Lugg, explaining that it had been referred to the Central Planning Committee on 20th February.

Powers were delegated to working group 3 (David Bishop).

10 Commons:

Tillington Common:

A letter to Pat Downes had been sent explaining that the Parish Council are currently awaiting legal advice. The Parish Council are also awaiting the legal advice over the responsibility for clearing the ditches.

Bird Pool:

The memorial plaque had been purchased and was shown to all Councillors.

Roger Davies made a request for a piece of oak to mount the plaque on.

Approval to reimburse Roger Davies for the plaque was given.

11 HALC: Details of forthcoming training sessions were given and Councillors were reminded to contact the clerk if interested.

12 Copse: Sally Robertson gave a brief update highlighting that all legal documents had been sent off and are awaiting Duchy approval.

The Copse Leisure Trust requires a representative from the Parish Council.

13 Freedom of information: All Councillors agreed to adopt the new Model Publication Scheme (Proposed by C Lloyd, seconded by D Price).

14 Councillor vacancies: A second vacancy had arisen since the last meeting.

Bill Griffiths had sent in his letter of resignation. Three application letters had been received. Councillors conducted a ballot to co-opt 2 new Councillors.

The two new Councillors are Mrs Sue Lunn and Mr Mark Howells. Clerk to send letters to successful candidates and letter of thanks to unsuccessful applicant.

15 Clerk: The new clerk was introduced and contact details given.

16 Correspondence: a list of correspondence received had been circulated to all Councillors prior to the meeting.

A letter had been received from the WI asking the Parish Council to organise a litter pick around the Parish. After much discussion it was resolved to find out more information in terms of insurance and risk assessment requirements. Clerk would write to WI conveying the Parish Council's support for the idea but state they would need to find out more details first.

17 Date of next meeting: Wednesday 11th March 2009

The outgoing clerk (Amanda Smith) was thanked for all her hard work and effort by the Parish Council.

The meeting closed at 8.35pm.

Signed:

Dated: