

**Minutes of the meeting of Burghill Parish Council held on 8th July 2009
7.30pm in the Simpson Hall**

Chair: Mary Reynolds

Present: D Price, A Powell, M Howells, R Lloyd, A Stokes, B Green, S Lunn

In attendance: Ward Councillor Sally Robertson, Clerk Melanie Preedy, 2 parishioners, PC Epton

1. To accept apologies for absence – Pat Groves, Ian Watkins, Glen Davies, Catherine Lloyd, Roger Davies

2. To receive declarations of interest – A Stokes declared a prejudicial interest in agenda no. 8 c)

3. To receive verbal reports from:

a) Ward Councillor Sally Robertson explained to the Parish Council that the parking at Haymeadow Lane on the dangerous bend is still occurring despite numerous attempts to speak with the residents and tickets being issued by PC Epton. Councillor Robertson, with the support of PC Epton, are now requesting double yellow lines which can be enforced by the Police. Councillor Robertson asked for the Parish Council's support in this matter.

The lease transfer for the Copse Leisure area is still awaited, but the Copse Leisure Trust has given approval for playground funding to be sought. Some changes have been made to the Pavillion plans to accommodate suggestions from the Football Association. The Copse continues to be a community facility, with a memorial football match to be held on 15th August in memory of the young person who died at Hospital Farms.

Councillor Robertson reported that all Highway issues will soon be transferred to Amey and outstanding problems have been raised. The recent road traffic accident near the school will give further support for a 20 mph limit during school hours.

Councillor Robertson was pleased with the recent Youth meeting, which was well attended and resulted in a working group being set up. Any young people in the parish are encouraged to join. Councillor Robertson also expressed her support for the litter pick. Finally, Councillor Robertson explained that she had attended the livestock market planning committee to ensure that all promises made to residents living in the vicinity are adhered to.

4. Public participation session –nothing raised

5. Minutes of the meeting held on May 13th 2009 - accepted as a true record and signed by the Chairman.

The next item was brought forward by the Chairman

8 e) To consider donation request from Burghill Youth group – a letter from the chairman of the newly formed Burghill Youth Group, Rachel Cater, was read out. Councillor Robertson explained that the film making workshop would cost approximately £4000, but most of which could be sought through funding. R Cater attended the meeting and answered questions from the Parish Council. **Resolved:** Parish Council to donate £200

3 b) PC Epton gave details about the dangerous parking in Haymeadow Lane and stated that any cars parked on the dangerous bend would now be issued a £30 ticket for 'unnecessary obstruction of the Highway'. PC Epton gave her support for the request of double yellow lines.

Councillor Robertson, PC Epton and R Cater left the meeting at 8.00pm.

6. Litter pick - Joanna Helme (Women's Institute) attended the meeting and gave an overview of how the litter pick could be planned, what would be needed and how to proceed. A small committee organising the event would be best, J Helme, D Price and Councillor Robertson as well as any other interested parishioners could make up this group. The Clerk volunteered to do any risk assessments etc. to ensure the Parish Council's public liability insurance covered the event. **Resolved:** Parish Council to cover any expenses up to £50.

7. Highways and Footpaths

a) To note any highway defects – the hedge which is obscuring the mirror at Tillington Common to be included on defect form. The hedge at the end of Badnage Lane is overgrown and obscuring visibility. **Resolved:** R Lloyd to visit owner to request that it be trimmed back. The proposal by Councillor Robertson for double yellow lines at Haymeadow Lane were discussed. **Resolved:** Parish Council to write a letter of support.

b) Resolved: letter from Steve Thompson re. Tillington Common mirror was read out.

c) Plans for the proposed new speed limit through Tillington were discussed. Resolved: Parish Council to support proposals.

d) Resolved: order 50 new sandbags, subject to agreement by D Bishop.

e) B Green gave an update on the P3 scheme and a recent meeting with Vince Playdon (Herefordshire Council) and R Lloyd. The Parish Council were relieved to learn that any contentious issues with landowners would be dealt with by Herefordshire Council. Although B Green and R Lloyd had done some work on the footpaths, a contractor would now be needed for bigger tasks such as setting posts and large areas of grass cutting. Resolved: advertise position in parish magazine.

8. Finance

a) Resolved: the following invoices were approved:

| Payee | Particulars | Amount |
|-----------|-----------------------|--------|
| M. Preedy | Expenses, office rent | £67.62 |
| B. Green | P3 expenses | £29.53 |

b) Resolved: the following payment was ratified:

£747.50 to Gordon Lutton solicitors in respect of Duchy fees (paid from money earmarked for Copse)

A Stokes left the room for the next item

c) a donation request from Plynlimon Trust was discussed and it was agreed that the Life Line car scheme provide a valuable service. Resolved: Parish Council to donate £150 towards the life line car scheme.

d) Resolved: A Powell to act as new signatory on the current and deposit bank accounts.

9. Parish Plan

a) The Parish Council discussed whether to apply for a Lengthsman. Resolved: Defer decision to next meeting when more members would be present.

b) Many possible ideas from the Parish Plan were discussed including litter bins, lane signs, bus stop seats, parish map and directory, affordable housing and a children's play area.

Resolved: the Copse Leisure area will continue to be a priority for the Parish Council as and when required and as finances allow.

10. Councillor vacancy- Resolved: advert would be placed in parish magazine and Councillors to ask any interested persons to write to the clerk.

11. Planning

a) Resolved: Planning sheet noted.

b) Resolved: new working group (3 David Bishop) appointed

12. Commons

- a) **Resolved:** memorial plaque at Bird Pool to be positioned shortly
- b) The majority of Tillington Common had now been mowed. **Resolved:** R Davies to check whether perimeter needs additional strimming.
- c) The request from Burghill Primary School to use Spinney was discussed. **Resolved:** Parish Council to give permission for school to use Spinney.
- d) Notes from P Groves were read out regarding her visits to households whose hedges are encroaching on the Common. **Resolved:** friendly letter to one resident to be sent.

13. Copse - update on the Copse already provided by Councillor Roberston

14. to appoint emergency co-ordinator for the parish – to be deferred to next meeting, when more members would be present.

15. Correspondence

- a) **Resolved:** clerks update/correspondence sheet noted. Letter from Hereford Allotment and Leisure Gardeners’ Society was read out. Clerk to place advert in Parish magazine to ascertain the need for allotments for parishioners in Stretton Sugwas .
- b) **Resolved:** feedback from flood alleviation meeting provided by D Price and M Reynolds
- c) unsung hero request from Herefordshire Council was discussed.

16. Resolved: The Parish Council confirmed that the Clerk’s contract was now permanent.

17. Date of next meeting – Wednesday 9th September 2009

Meeting closed at 10.05pm

Signed:

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Chairman

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Date